Government of Andhra Pradesh
Department of Factories

The following services are being rendered by Factories Department as per the Citizens’ Charter.

I.

1. Approval of Plans of new factories within 7 working days
   (Provided that plans are in order)

2. Registration and issue of license Within a period of 7 days from
   the date of receipt (Provided that
   manufacturing process is commenced
   and the license application is in order)

3. Enquiry into accidents
   a) Fatal accident and dangerous
      Occurrences immediately
   b) Serious accidents within forty eight hours

4. Enquiry into complaints/Press reports:
   a) Relating to fatal accidents/
      Dangerous occurrences immediately
   b) Relating to serious accidents within forty eight hours
   c) Relating to wages/overtime/
      others Within seven days from the date of
      coming to knowledge.

II.

In order to improve the efficiency of delivery mechanism of all services being rendered by
the department and to improve transparency ON-LINE services for the following services are also
provided

a) Plan Approvals
b) Registration/ Grant of License
c) Filing of Annual Returns

Director of Factories